



Jefferson County Department of Public Works

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Quilcene Complete Streets Community Design Workshop

Meeting Minutes, Materials and Results

December 7, 2015, 6-9 p.m.

- 1) Introductions- County Staff, Consultant Team and WSDOT Representatives
 - Eric Kuzma (Jefferson County Proj. Mgr.) started the introductions and recognized dignitaries in attendance including Commissioners Kathleen Kler and David Sullivan, Sherriff Dave Stanko, and Public Works Director/County Engineer Monte Reinders.
 - Also introducing themselves were Jeff Bouma (FBP), Sandy Fischer (FBP), Dale Severson (WSDOT), Scott Sawyer (SCJ Alliance), Jeff Peterson (FBP), Zoe Lamp (Jefferson County), and Ed Spilker (who arrived later) (WSDOT).
- 2) Overview of Project History, Process, Schedule and Goals
 - Eric Kuzma provided a brief overview of the project, the WSDOT grant funding associated with the project, and the goal of the project.
- 3) Summary of Site Analysis – PowerPoint + Boards
 - Sandy Fischer provided a 10-minute presentation of the site analysis that was performed on the project area and the issues impacting safety.
 - See attached for the presentation.
 - A large majority of attendees had attended previous meetings, etc. associated with this project and most of them had provided comment. Those who had not been involved or had a chance to comment were given a chance to do so.
 - A couple new comments questioned the necessity of doing the project and whether there was a safety issue. Dale Severson / Ed Spilker (WSDOT) will provide historical data on accidents within the project area.
- 4) Exercise #1 – Confirming Issues Identified + Short Discussion
 - All comments from previous meetings and questionnaires were compiled, summarized and put into seven main categories on large boards posted on each side of the room.
 - Attendees were given 3 green dots to place on those categories they felt were the most important or where they felt money should be spent in order to improve safety. Attendees were given 1 red dot to place on the category they felt was the least important. All dots were not required to be placed.
 - An attendee questioned whether it was fair that only 1 red dot was being provided. A vote of the group indicated the majority wanted to proceed with the rules as defined.
 - Approximately 100 green dots and 30 red dots were placed.

- 5) Exercise #2 – Crosswalk Types & Locations + Short Discussion
 - Four different crosswalk scenarios/conceptual diagrams were presented for consideration.
 - Attendees were instructed to choose a type of crosswalk and a location for that crosswalk. Each attendee was allowed to select up to 3 locations on a base map of the project area. Potential crosswalk areas as identified by earlier questionnaire results and WSDOT planning efforts were indicated by red dashed circles on the plan.
 - Priority for crosswalks were 1) across from school, 2) at the community center, 3) at the north end of the project area where Center Rd splits off and 4) the bend at the post office.
 - Site distances for each of these possible locations will be verified by the civil engineer prior to any detailed design.

- 6) Exercise #3 – Cross Section Puzzles
 - In this exercise, attendees were given the chance to plan how the 60' ROW would be used. Groups of 4-10 people at each of 6 tables were given a base existing section upon which to work. "Puzzle pieces" were provided to each of the groups to use in building their ideal sections.
 - The sections included:
 - Cross Section A – adjacent to the school
 - Cross Section B - adjacent to the post office building
 - Cross Section C – adjacent to the community center
 - Each group had 15 minutes to complete each section.

- 7) Break + Comments by Sherriff Stanko
 - Attendees took a break while the consultant team hung the results around the room.
 - Consultant team conducted a quick synthesis of the results to identify patterns.
 - Sherriff Stanko addressed the group to let them know County Deputies continue to enforce the speed limit and issue tickets but enforcement is not a long term solution for getting people to slow down.
 - Questions were directed to the Sherriff regarding changes in the speed limits within and approaching town to which he recommended they talk to WSDOT and the State Patrol.

- 8) Discussion of Synthesis + Next Steps
 - The workshop concluded with Sandy providing a synopsis or high-level summary of the initial results of the three exercises.
 - Discussion followed.
 - Community workshop #2 has not been schedule but is expected to take place in early 2016.
 - Meeting material and minutes will be made available digitally as well as a hard copy at the County for those without computer access.
 - Next meeting will include alternatives which synthesize the results of this meeting. Also included will be reference images for plans being proposed.

