



## On-site Septic System Applications that Include Existing Building(s)

Ordinance 09-1210-20 requires compliance across departments. Should there be a building violation on this property, the owner is required to begin addressing the issue prior to submittal of a septic permit application.

All Onsite Sewage System (OSS) plot plans must specifically:

- Identify all existing building(s) on the property, and if plumbing is present or not.
- Label the current use of each building, If a building was built after 1974 without a permit, or, the use has changed, the OSS plot plan must label the building(s) as Built Without Permit (BWOP)

If a BWOP building(s) have been identified, the applicant must contact the Department of Community Development (DCD) to begin resolving the issue. Depending on the circumstances a building permit could be require prior to or in tandem with the OSS application.

Prior to submitting the OSS application the applicant must provide documentation the issue has been or is being resolved with DCD.

### Acknowledgement of Property Owner

I understand that existing building(s) that were built without a permit on my property may require additional permitting and that said building(s) may not be able to meet the minimum requirements for my desired use.

I have reviewed the septic system plot plan that is a part of my application and confirm existing building(s) and plumbing fixtures are represented accurately.

By signing below I confirm I understand the above and that if needed, I will contact DCD and will take the appropriate action to resolve any building issues.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

Date

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

Date