

**\*Call 911 in the event of an emergency, or 360.344.9779 to report non-emergencies\***

### **SHERIFF'S OFFICE TO OPEN FOR LIMITED BUSINESS APPOINTMENTS**

As you are probably aware the coronavirus has compelled the Jefferson County Sheriff's Office to implement certain changes to patrol operations, reporting procedures, and community services.

These changes have involved taking precautionary measures aimed at reducing exposure to the coronavirus for Sheriff's patrol deputies, detectives, corrections officers, and support services specialists, as well as protecting the citizens whom we serve. We will continually assess the Sheriff's Office role to respond and provide essential public safety services and determine how best to support Jefferson County residents. We thank you for your patience and cooperation during this time.

The Sheriff's administrative office, located at 79 Elkins Road in Port Hadlock, will open for business, **by appointment only**, beginning September 22, 2020. If you are sick or experiencing flu-like symptoms, or have recently been exposed to someone with the coronavirus, we ask that you do not enter Sheriff's Office premises. Please see available services listed below:

- New Concealed Pistol License (CPL) applications – **by appointment only**: Call 360.385.3831 or email [jcsadmin@co.jefferson.wa.us](mailto:jcsadmin@co.jefferson.wa.us) to schedule an appointment that includes required fingerprints. Appointments are available on the hour and half-hour, Tuesdays & Thursdays 9:30am-10am & 1:30pm-3:00pm or Wednesdays 1:30-3:00pm.
- Renewal of CPL – **by mail only**: visit Jefferson County Sheriff's Office website or call for complete information.
- Harvest Permits – **by appointment only**: Tuesdays & Thursdays 10:30 – 11am & 3:30-4pm. Call 360.385.3831 or email [jcsadmin@co.jefferson.wa.us](mailto:jcsadmin@co.jefferson.wa.us) to schedule an appointment.
- Drug Take Back- **by appointment only**: Call 360.385.3831 to schedule a drop-off of prescription medications. Please do not leave medications outside the lobby door.
- Public Records Requests- Submit **online** at the Jefferson County public records portal or email [publicrecords@co.jefferson.wa.us](mailto:publicrecords@co.jefferson.wa.us).

**\*MASKS ARE REQUIRED TO BE WORN AT ALL TIMES WHILE IN THE SHERIFF'S OFFICE LOBBY\***

**\*ONLY ONE PERSON AT A TIME WILL BE ALLOWED IN THE LOBBY, UNLESS YOU ARE FROM THE SAME HOUSEHOLD & ALSO HAVE AN APPOINTMENT\***

**\*ALL SURFACES WILL BE DISINFECTED BETWEEN APPOINTMENTS\***